



DOCUMENT

Company Packet 2023

VENDOR INFO

Intelligent Image Management, Inc.

Office:
IIMI Asia Pacific Pte. Ltd.
30 Cecil Street #19-08
Prudential Tower
Singapore 049712
iimdirect.com

LOCAL CONTACT

Yvette Arts, Business Dev Provo, Utah (801) 906-9517 yvette@iimdirect.com

BPO SUPERVISION

Upal Rahman, CEO/President upal@iimdirect.com

Shuvo Rahman, VP Operations shuvo@iimdirect.com

IIMI EXPERIENCE WITH GENEALOGICAL CONTENT

IIMI is a mature organization with more than a quarter century of experience keying vital records of varying formats and languages with a high degree of accuracy and timeliness. We have keyed a total of 2.1 billion records that equate to 86.7 billion keystrokes in 19 languages.



We have corporate offices in the US and Singapore, and twelve service locations in Asia and Africa. Most of our 6700+ staff members are cross-trained on multiple projects and languages. This gives us the flexibility to ramp up quickly and accommodate fluctuating volume without disruptions. Many of our major projects are split between separate facilities in two countries. In the event of any adverse situation, such as a natural disaster, internet failure, and so forth, critical production can be shifted to unaffected facilities until the situation returns to normal, ensuring uninterrupted production.

We regularly key projects in various languages for all of the top genealogical companies. These projects included wills and probates, passenger and crew lists, register cards, census records, BMDs, church registers, additional fields record sets, missing fields record sets, obituary extraction, colonial papers, naturalization records, and draft registration cards.



IIMI has keyed all of the United States Census records up to 1940 census, and assisted two major genealogy companies with review of the 1950 census. We've keyed vital records from several states, probate records, prison records, military records, newspaper transcriptions and other related US records.





BENEFITS

Superior quality work

Timely services

Cost-competitive

Diversified country risk

Impeccable track record

Blue Chip client list

Certified US Minority Supplier

Security and confidentiality procedures

ISO 27001 Certified

HIPAA Compliant

Innovative modeling

Clean social audit report from Verité

Representation of men, women and minorities at every level

Generous compensation policy, exceeding national norms

Combination of fixed basic salary and performance-based bonus



Every employee undergoes a thorough background check before hiring. Once hired, employees go through a rigorous training program. We teach them our processes, what clients expect from us, and the importance of our confidentiality, quality, and reliability pledge.

We have seasoned project managers who have been with us for more than a decade and some for two decades. They are kept current on best practices through professional development training. Our employees receive ongoing training in their particular skills set, along with regular reviews of safety and security protocol procedures. We comply with national and international standards in our business. We "give back" to the communities where our offices are located and regularly sponsor local activities.

We have a solid base of long-term core clients across several verticals that we regularly service. This on-going stability has allowed us to invest resources in experimental projects and make improvements in company infrastructure. We have financial reserves to provide our clients with stable transitions of our workforce resources in times of instability, such as the pandemic, and any other natural or human-caused disaster.

We also have a microfilm/microfiche scanning facility in Provo, Utah where we have two high-speed NextScan Eclipse scanners and one NextScan Flexscan. We have digitized more than 25 million city directory and newspaper images in the last three years. We offer clean-up and labeling post-processing services for scanned media and OCR data. We can also provide our customers with seamless production from scanning to indexing.



IIMI USA

Intelligent Image Management Inc.

2850 W. Horizon Ridge Parkway, Suite 200

Henderson, NV 89052 USA

IIMI SRI LANKA

Intelligent Image Management Lanka (Pvt.) Ltd.

36 A Nawala Road, Nugegoda SRI LANKA

IIMI BANGLADESH

Intelligent Image Management Ltd. House: 200, Road: 2

Baridhara DOHS, Dhaka 1206 BANGLADESH

IIMI INDIA

Intelligent Image Management Inc. 4A 7th Floor, Ecospace Business Park Premises Action Area - 2, Rajarhat New Town, West Bengal 700156 INDIA

IIMI SINGAPORE

Intelligent Image Management Inc.

30 Cecil Street #19-08 Prudential Tower SINGAPORE 049712